

## The Secondary Source Essay Checklist

### ORGANIZATION AND CONTENT (50 points)

- First paragraph includes author's full name and title of work.
- First paragraph includes thesis statement and three contentions.
- The entire essay includes appropriate transitions to link ideas together.
- Body paragraphs include a restatement of the contention, followed by specific examples to support your argument. Include names of specific characters when appropriate.
- Body paragraphs include a direct quotation from a primary source and a direct quotation from a secondary source that support your argument. Quotations should blend seamlessly into the paragraph. Include background context and analysis of each quotation.
- Final paragraph includes restatement of thesis and contentions (in same order, but using different words).
- Each paragraph includes a strong summary/concluding statement.

### FORMAT (40 points)

- Third-person point of view (no I, me, we, us, you).
- Double space.
- MLA heading and page numbers.
- Title of essay should include key word(s) from thesis statement.
- No contractions.
- Works Cited page with complete information.

### MECHANICS (10 points)

- Very few (if any) spelling, punctuation, or grammatical errors.

### RUBRIC - 100 points total

|                          |                              |
|--------------------------|------------------------------|
| Organization and content | 50 (10 points per paragraph) |
| Appropriate quotations   | 18 (3 points each)           |
| In-text citations        | 6 (1 point each)             |
| Works Cited page         | 10                           |
| Mechanics                | 10                           |
| Heading                  | 2                            |
| Title of essay           | 2                            |
| Page numbers             | 1                            |
| Double spacing           | 1                            |